

What is Implementation?

Assisted Delivery & Launch of Your Issuetrak Site

1

Fill out the questionnaire we sent you via email.

We'll ask ahead of time about your industry and use case, your expected deadlines, the departments and teams using your Issuetrak site, and any reporting or special requests you require. We'll use this information to get your implementation rolling!



2

Pick a time slot for your first 1-2 hour setup call.

Together, we'll define a clear process flow and tailor your Issuetrak site to fit your exact ticketing needs. This is a great time to take advantage of our team's expertise - tell us how you want things done, and we'll advise and set up the precise features your site will benefit from the most.



3

Meet with the ProServices team.

This is the most important piece for success with your Issuetrak site(s)! We strongly encourage you to take advantage of our team's expertise. We will use your questionnaire and this call to set up a site that fits your expectations, workload, work style, and usage case.



4

Book additional hours as needed.

The most successful teams generally spend up to 10 hours customizing their Issuetrak site(s) to fit their personal processes. But you can use as much or as little time as you need - just know our team is ready to assist. Book a couple hours at any time!



5

Monitor and Adjust.

Your Issuetrak journey doesn't end after the plan is set. When you book with our ProServices team, we can help you continuously monitor your progress with your site and make adjustments as needed to keep you on track towards achieving the perfect ticketing process for you.



Ready to start your journey to stress-free ticketing? Schedule a call with Issuetrak today and let's map out your path to success!